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**APPROVED MINUTES  
COMMISSION REGULAR MEETING JANUARY 25, 2022**

The Port of Seattle Commission met in a regular meeting Tuesday, January 25, 2022. The meeting was held remotely in accordance with Senate Concurrent Resolution 8402 and in accordance with Governor Inslee's Proclamation 20-28. Commissioners Calkins, Cho, Felleman, Hasegawa, and Mohamed were present.

**1. CALL to ORDER**

The meeting was convened at 10:30 a.m. by Commission President Ryan Calkins.

**2. EXECUTIVE SESSION pursuant to RCW 42.30.110**

The public meeting recessed into executive session to discuss two matters, both addressing litigation/or potential litigation/or legal risk, per RCW 42.30.110(1)(i), for approximately 50 minutes, with the intention of reconvening the public session at 12:00 p.m. Following the executive session, the public meeting reconvened at 12:00 p.m. Commission President Calkins led the flag salute.

**3. APPROVAL of the AGENDA**

The agenda was approved as amended, with Agenda Item 8i removed from the Consent Agenda to be addressed separately.

**4. SPECIAL ORDERS OF THE DAY – None.**

**5. EXECUTIVE DIRECTOR'S REPORT**

Executive Director Metruck previewed items on the day's agenda, made announcements, and provided an update regarding Order No. 2021-15, adopted by the Commission on December 14, 2021.

**The motion, made by Commissioner Cho, to extend the reporting date back to the Commission for Order No. 2021-15 to March 9, 2022, regarding outcomes identified in the SEA Tenant Build-out Analysis, carried by the following vote:**

**In favor: Calkins, Cho, Felleman, Hasegawa, and Mohamed (5)**

**Opposed: (0)**

**6. COMMITTEE REPORTS**

Ms. Erica Chung, Commission Specialist, provided a report regarding Committee meetings held since the last report and advised that Commission Committee workplans for 2022 will be brought forward at the February 8, 2022, meeting.

**7. PUBLIC COMMENT**

Public comment was received from the following individual(s):

- The following person spoke in support of clean-up on the entire Duwamish River and asked that a healthy clean-up on the East Waterway occurs: James Rasmussen, Superfund Manager, Duwamish River Community Coalition.
- The following people spoke in support of ending cruise operations and thanked the Commission for cancellation of the Terminal 46 project: Iris Antman and Peggy Printz.
- The following person spoke regarding global emissions impacts: Jordan Van Voast (*written comments submitted*).
- The following person spoke in support of Agenda Item 8i and in support of the marketing grant program: Ron Peck, Vice-President, Washington Tourism Alliance.
- The following person spoke regarding emissions equity and not taxing individuals who do not fly: Anne Kroeker.
- In lieu of spoken comment, written comments thanking the Port for cancellation of a third cruise terminal and urging the Commission to consider possibilities other than using Terminal 46 as a redeveloped cargo port were submitted by: Share the Cities Action Fund.
- In lieu of spoken comment, written comments thanking the Port for cancellation of a third cruise at Terminal 46 terminal and urging the Port to not allow cruise ships to dock until it is clear that the pandemic has finally run its course and to provide testing for passengers disembarking from ships and medical and quarantine facilities for those disembarking that have tested positive for Covid were submitted by: Tom Barnard, Seattle Cruise Control.
- In lieu of spoken comment, written comments speaking to the demand for flights being one of the main arguments for growth of the aviation industry, the cost/benefit ratio of air travel, community impacts from noise and to the climate, and reducing greenhouse gas emissions by eliminating flights were submitted by: Bernedine Lund.

*[Clerk's Note: All written comments are combined and attached here as [Exhibit A](#).]*

**8. CONSENT AGENDA**

*[Clerk's Note: Items on the Consent Agenda are not individually discussed. Commissioners may remove items for separate discussion and vote when approving the agenda.]*

- 8a. Approval of Minutes of the Regular Meeting of January 4, 2022 and the Special Meeting of January 6, 2022.**
- 8b. Approval of the Claims and Obligations for the Period December 1, through December 31, 2021, Including Accounts Payable Check Nos. 941898 through 942238 in the Amount of \$4,316,026.35; Accounts Payable ACH Nos. 040754 through 041759 in the Amount of \$ 55,297,956.81; Accounts Payable Wire Transfer Nos. 015737 through 015759 in the Amount of \$10,582,120.76, Payroll Check Nos. 200360 through 202102**

in the Amount of \$ 53,787.91; and Payroll ACH Nos. 1056348 through 1060501 in the Amount of \$12,208,491.26 for a Fund Total of \$82,458,383.09.

Request document(s) included an [agenda memorandum](#).

- 8c. Commission Appointment of One (1) Public Member to the Portwide Arts and Culture Board for a Term of Three (3) Years.**

Request document(s) included an [agenda memorandum](#).

- 8d. Authorization for the Executive Director to Execute a Settlement Agreement with Lockheed Martin Corporation to Recover Costs Associated with the Cleanup of Terminal 91 Uplands.**

Request document(s) included an [agenda memorandum](#).

- 8e. Commission Approval of the 2022 Federal Legislative Agenda.**

Request document(s) included an [agenda memorandum](#), [aviation agenda](#), [maritime agenda](#), and [presentation slides](#).

- 8f. Ratification of Snow Removal Service Expenditures for Seattle-Tacoma International Airport from December 23 - 31, 2021, via Emergency Snow Removal Contracts with Aero Snow Removal LLC and Scarsella Brothers, Inc.; Ratification of Amendment of the Existing Ceccanti Inc. Contract for Additional Snow Removal Service to Address the December 2021 Snow Event; Amendment of Contracts with Ceccanti to Add an Estimated \$400,000 to Cover Future Snow Events through March 2022; and Amendment of Contracts with Aero Snow Removal LLC and Scarsella Brothers, Inc to Add an Estimated \$250,000 to Each Contract and Extend the Contracts from January 30, 2022, to March 31, 2022.**

Request document(s) included an [agenda memorandum](#) and [policy waiver](#).

- 8g. Authorization for the Executive Director to Execute an Indefinite Delivery, Indefinite Quantity (IDIQ) Contract for External Audit Services for General Contractor/Construction Manager (GCCM) Capital Projects for a Total Not-to-Exceed \$600,000 with a Contract Ordering Period of Not-to-Exceed Five Years.**

Request document(s) included an [agenda memorandum](#).

- 8h. Authorization in the Amount of \$1,061,000 for the Executive Director to Authorize an Additional Amount of \$843,000 for the Design and Construction of Phase I and an Additional Amount of \$218,000 for the Design of Phase II of the North Employee Parking Lot (NEPL) Improvements Project at Seattle-Tacoma International Airport. (CIP #C800957).**

Request document(s) included an [agenda memorandum](#) and [presentation slides](#).

**8i<sup>1</sup>. ~~Commission Authorization of the 2022 Tourism Marketing Grant Program (TMSP) and Authority for the Executive Director to Approve Execution for all Related Contract Agreements for the 2022 Selected Tourism Marketing Support Program Recipients in an Amount Not-to-Exceed \$200,000.~~**

~~Request document(s) included an agenda memorandum and presentation slides.~~

**The motion for approval of consent agenda items 8a, 8b, 8c, 8d, 8e, 8f, 8g, and 8h carried by the following vote: In favor: Calkins, Cho, Felleman, Hasegawa, and Mohamed (5)  
Opposed: (0)**

**ITEMS REMOVED FROM THE CONSENT AGENDA**

**8i. Commission Authorization of the 2022 Tourism Marketing Grant Program (TMSP) and Authority for the Executive Director to Approve Execution for all Related Contract Agreements for the 2022 Selected Tourism Marketing Support Program Recipients in an Amount Not-to-Exceed \$200,000.**

Request document(s) included an [agenda memorandum](#) and [presentation](#).

Presenter(s):

Dave McFadden, Managing Director, Economic Development Division

Commission Clerk Michelle Hart read Item 8i into the record.

Executive Director Metruck introduced the item and presenters.

Members of the Commission and staff discussed:

- the section process of recipients;
- providing infrastructure for people to better contend for grant opportunities;
- criteria for selection;
- partnering with the industry and specific tools to measure success;
- applying equity to the process; and
- sustainable tourism promotion.

**The motion, made by Commissioner Felleman, carried by the following vote:  
In favor: Calkins, Cho, Felleman, Hasegawa, and Mohamed (5)  
Opposed: (0)**

**9. UNFINISHED BUSINESS – None.**

**10. NEW BUSINESS**

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<sup>1</sup> Agenda Item 8i was removed from the Consent Agenda and addressed separately.

**10a. PUBLIC HEARING and Introduction - Resolution No. 3799: Declaring Surplus and No Longer Needed for Port District Purposes Approximately 2.56 Acres of Port-owned Real Property, Commonly Referred to as Tract "B," and Located in the City of Des Moines, King County; and Further Authorizing the Transfer of Said Real Property to the City of Des Moines for Stormwater Facilities in Support of Improvements at Des Moines Creek Business Park.**

Presentation document(s) included an [agenda memorandum](#), [draft resolution](#) and [presentation](#)

Presenter(s):

Steve Kennard, Property Manager, Aviation Properties

Commission Clerk Michelle Hart read Item 10a into the record.

The presentation addressed:

- prior action (2017) Commission approved the surplus of Tract A and conveyance to the City of Des Moines;
- Tract B stormwater improvements are complete and have been accepted by the City of Des Moines; and
- action requested of Commission is to approve the surplus and conveyance of Tract B.

Commission President Ryan Calkins opened the public hearing. There being no one present wishing to testify, the public hearing closed and discussion moved to the Commission.

**The motion, made by Commissioner Cho, carried by the following vote:**

**In favor: Calkins, Cho, Felleman, Hasegawa, and Mohamed (5)**

**Opposed: (0)**

**11. PRESENTATIONS AND STAFF REPORTS**

**11a. 2021 Opportunity Youth Initiative Briefing.**

Presentation document(s) included an [agenda memorandum](#) and [presentation slides](#).

Presenter(s):

Bookda Gheisar, Senior Director, Equity, Diversity & Inclusion  
Hien Kieu, Executive Director, Partner in Employment  
Patient Ndusha, Youth Intern, Partner in Employment  
Karen Dove, Executive Director, ANEW  
Damien Valencia, Youth Intern, ANEW  
Ruby Vigo, Duwamish Valley Youth Corps  
Kelcey Valdez, Youth Intern, Duwamish Valley Youth Corps  
Rodney Sisk, Program Manager, Goodwill  
Isaiah Mawudeku, Youth Intern, Seattle Goodwill

Commission Clerk Michelle Hart read Item 11a into the record.

Executive Director Metruck introduced the item and presenters.

Members of the Commission and Staff discussed:

- previous Commission orders informing the program;
- COVID-19's impact on the King County workforce;
- the Port's Response to community need;
- 2021 Opportunity Youth Initiative Program overview;
- 2021 Participant Profile; and
- Youth Survey highlights.

Guest speakers and program participants shared their experiences with the Commission.

Partner in Employment:

- Hien Kieu, Executive Director
- Patient Ndusha, Intern

Seattle Goodwill Industries:

- Rodney Sisk, Program Manager
- Isaiah Mawudeku, Intern

ANEW:

- Karen Dove, Executive Director
- Damien Valencia, Intern

Duwamish Valley Youth Corps:

- Ruby Vigo, MSW, Duwamish River Community Coalition
- Kelcey Valdez, Intern

Members of the Commission, staff, and presenters discussed:

- relationship building;
- the sustainability of the program;
- using an alternate program framework, like career pathways;
- connecting the program with actual employment opportunities;
- establishing continued learning with employers;
- the need for a program with a multi-year commitment;
- engaging more employers;
- supporting non-profits in building core competencies;
- offering continuity of support for program graduates and retaining talent on the front-end of the program;
- true value established through the program in connecting youth to career pathways;
- the Port is a conduit for commerce and economic growth, and it should continue its investment in the workforce;
- looking at funding for the program moving forward;
- the role Commissioners can play in outreach and recruitment;
- support for language access; and

- opening the request for proposals to the community in the future to establish a broader outreach.

**12. QUESTIONS on REFERRAL to COMMITTEE and CLOSING COMMENTS –**

Executive Director Metruck and Members of the Commission recognized David Freiboth, Senior Director of Labor Relations, in his retirement from the Port and thanked him for his years of service to the organization.

**The motion, made by Commissioner Cho, to refer ‘Anti-human trafficking’ to the Equity and Workforce Development Committee carried by the following vote:**

**In favor: Calkins, Cho, Felleman, Hasegawa, and Mohamed (5)**

**Opposed: (0)**

**13. ADJOURNMENT**

There was no further business and the meeting adjourned at 2:10 p.m.

Prepared:

Attest:

Michelle M. Hart, Commission Clerk

Toshiko Hasegawa, Commission Secretary

Minutes approved: February 8, 2022